




## भारतीय प्रबंध संस्थान, लखनऊ नोएडा परिसर

INDIAN INSTITUTE OF MANAGEMENT LUCKNOW, NOIDA CAMPUS  
 Plot No. B-1, Sector -62 Institutional Area, Noida-201307, U.P  
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<b>To,</b> <b>M/s .....</b> <b>.....</b> <b>.....</b>	<b>Enquiry No: IIML-NC/PUR/RFQ/security Cabin /2024/03</b> <b>Date: 01/10/2024</b>
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### REQUEST FOR QUOTATION (RFQ) FOR SUPPLY & INSTALLATION OF PREFABRICATED SECURITY CABINS 4NOS. (5'x6'X7') at Indian Institute of Management, Lucknow – Noida Campus

The Indian Institute of Management Lucknow – Noida Campus (hereinafter referred to as "IIML-NC") invites sealed quotations from reputed suppliers for the procurement and installation of Four (04) Prefabricated Security Cabins (5'x6'). You are requested to provide your most competitive quotation, strictly in accordance with the terms, conditions, and specifications outlined below and in Annexure-A:

Sl. No.	Particular	Ref. Image	Qty.
1	<p><b>Scope of Supply &amp; Technical Specifications:</b></p> <p><b>1. Security Cabin Size:</b>  <b>Dimensions:</b> Length 6 feet x Width 5 feet x Height 7 feet.</p> <p><b>2. Portable Platform:</b>            The platform must be constructed using an MS tubular frame (60x60mm for legs, 62x32mm for the grid frame), with a 16mm thick cement fiber board on top, securely fixed using SDST screws. The platform is to be installed as per site-specific requirements.</p> <p><b>3. Vinyl Flooring:</b>            Supply and installation of 2mm thick vinyl flooring, affixed with quick-setting adhesives, conforming to site requirements.</p> <p><b>4. Walls:</b>            The walls must be constructed using <b>50mm thick puff-insulated panels</b>, comprising both sides of pre-painted galvanized iron sheets with puff insulation between them. The panels should feature a tongue-and-groove locking system and include all necessary channels for structural integrity as per the site requirements.</p> <p><b>5. Roof:</b>            The roof shall consist of <b>50mm thick puff-insulated panels</b>, similar to the walls, with pre-painted galvanized iron sheets on both sides and puff insulation in between. The roof should utilize a tongue-and-groove system for secure installation.</p>		04

	<p><b>6. Door &amp; Windows:</b>  <b>Door:</b> Puff-insulated with all necessary frames, locks, and fittings.  <b>Windows:</b> Aluminum frame windows with 5mm thick glass (one sliding window of 3'x3' and two fixed glass panels).</p> <p><b>7. Electrical Installations:</b>  Provision for two (02) light points, one (01) fan point, and three (03) 6-amp electrical sockets. (Note: All fixtures, such as fans and light fittings, will be provided by IIML-NC.)</p> <p><b>8. Installation, Delivery, and Transportation:</b>  The quoted price must include all costs related to the supply, delivery, installation, and transportation to the IIM Lucknow Noida Campus, located at <b>B1-Institutional Area, Sector-62, Noida – 201307.</b></p> <p><b>9. Warranty &amp; Defect Liability Period:</b>  A minimum <b>One-Year Defect Liability Period</b> is required for the prefabricated security cabin, during which any defects arising from workmanship or materials must be rectified at no additional cost to IIML-NC.</p>		
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**Submission Guidelines:**

The quotations must be submitted in a sealed envelope, clearly superscribed with "RFQ for Supply of Prefabricated Security Cabin, Enquiry No: IIML-NC/PUR/RFQ/security Cabin /2024/03 " and addressed to:

**Head Administration**

**Indian Institute of Management Lucknow – Noida Campus**

**B-1, Sector-62, Noida – 201307.**

The bid must be accompanied by the Bid Security Declaration Form (Annexure-B) **and reach IIML-NC by 1100 Hrs on [22/10/2024]**. Quotations received after the stipulated deadline will not be considered.

Quotations must be submitted via Registered/Speed Post, Courier Services, or by hand. Emailed quotations will not be accepted.

**Disclaimer Clause:**

IIML-NC reserves the right, at its sole discretion, to amend, modify, or cancel any part of this RFQ, including the terms, conditions, specifications, or procedures, without assigning any reason or incurring any liability to any bidder. The issuance of this RFQ does not obligate IIML-NC to accept any quotation or to enter into any agreement or contract with any bidder. The bidders shall have no claims in relation to any such decision made by IIML-NC.

Head Administration  
IIM Lucknow- Noida Campus

Encl:

1. General Terms & Conditions
2. Annexure – A
3. Annexure – B

## General Terms and Conditions

### Eligibility Criteria

The Bidder must submit:

- Firm Name & Address
- Firm's GSTIN
- Details regarding the provision of support during warranty.
- Bid Security Declaration Form
- The firm must have experience in supplying the items to the Govt. organisation/ PSU/ State govt.

### Terms & Conditions

The Bidder must ensure:

- **Pricing:**
  - a) Quote price as per the tender document
  - b) Quote the price for each of the components and also the total amount as per the tender document.
  - c) Quote only for the product specified in the tender. No changes in the configuration or deviation from the tender document will be permitted.
  - d) Need not suggest any alternative product or different configuration in the same product.
  - e) Please indicate the rate(s) of GST / any other Tax (as may be applicable) explicitly
- **Payment Terms:**

Payment will be made only upon successful delivery, installation, and inspection of the prefabricated security cabin, to the satisfaction of IIML-NC. No advance payment will be made.
- **Scope of Work**

The vendor has to deliver the ordered quantity of Four (4 Nos.) prefabricated security cabins 5'x6' (As Specified) At Indian Institute of Management Lucknow- Noida Campus at B1- Institutional Area, Sector- 62, Noida (Gautam Buddh Nagar) – 201307. The estimated quantity (as specified) may increase or decrease as per the Institute's requirement.
- **Security Deposit**

The successful bidder will be required to deposit a Security Deposit amounting to 5% of the Purchase Order value. This deposit will be retained until the expiry of the warranty period.

**Dispute Settlement & Appointment of Arbitrator:**

All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning operation, or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow who may either herself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996. By consent of the parties the jurisdiction of all other courts is excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English and the venue of the Arbitration proceedings shall be Lucknow.

Date:  
Bidder  
Place:

Name & Signature with Seal of the



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INDIAN INSTITUTE OF MANAGEMENT LUCKNOW NOIDA CAMPUS

B-1, Sector 62, NOIDA – 201 307 (UP)

### Annexure –A

Website: [www.iiml.ac.in](http://www.iiml.ac.in); E-mail: [purchase\\_iimlnc@iiml.ac.in](mailto:purchase_iimlnc@iiml.ac.in),


Contact No. 0120-6678515

#### **SUBJECT: - SUPPLY AND INSTALLATION OF PREFABRICATED SECURITY CABIN (5'x6')**

S. No	Descriptions of the Firm	Mark (Yes/NO)
1	Name Of the Firm	
2	GST No. of the Firm	
3	Address of Firm	
4	Name and Contact No. of person	
5	The E-mail Address of the firm	
6	The firm must have experience in supplying the items to the Govt. organisation/ PSU/ State govt.	

Certified that all above information is correct to the best of my/ our information, knowledge, and belief.  
Dated

#### THE OFFERED RATES FOR SUPPLY AND INSTALLATION ARE AS FOLLOWS:

Sl. No.	Particular	Ref. Image	Qty.	Rate (INR)	Amount (INR)
1	Prefabricated Security Cabin 5'x6' (Specifications as mentioned on Page. No. 1)		04		
				Total	
				GST	
				Grand Total	
Amount in words:					

#### **Note:**

1- The quoted rates must be all-inclusive, covering the supply, installation, labor, transportation, and a one-year comprehensive onsite warranty.

All items must fully comply with the specifications outlined in the RFQ document.

The quoted price shall represent the total cost, inclusive of delivery to IIM Lucknow Noida Campus, B-1, Sector-62, Noida – 201307.

Name & Signature with Seal of the Bidder

Date:

Place:

**Annexure –B**  
**Bid Security Declaration Form**

To,  
The Head Administration,  
Indian Institute of Management Lucknow Noida Campus

Dear Sir,

I/We, the undersigned declare that: I/We understand that bids must be supported by a Bid Security Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with IIML for a period of two years from the date of notification if I am /We are in a breach of any obligation under the bid conditions because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity or its extended period, if any; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity:

(i) fail or refuse to execute the contract, if required, or

(ii) fail or refuse to furnish the Performance Bank Guarantee, in accordance with the Instructions to Bidders.

c) If the bidder is found indulging in any corrupt, fraudulent or other malpractice in respect of the bid; I/We understand this Bid Security Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of

(i) the receipt of your notification of the name of the successful Bidder; or

(ii) thirty days after the expiration of the validity of my/our Bid.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

STAMP & SIGNATURE OF THE BIDDER